



Jasper County Parks & Recreation
1458 Red Dam Road, Hardeeville. SC 29927
Office: (843) 784-5130

Facility Usage Agreement

Please Print: _____ Date _____

Name of Park / Facility _____

Person Responsible _____ Phone _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Additional Contact Person _____ Phone _____

I. Agreement

Jasper County Parks and Recreation Department, acting as rental agent and hereinafter known as the Lessor, agree to rent such facilities and to provide such services listed under item 1, Section II below to

for the purpose of _____ # of Persons Attending _____

during the period of _____ AM/PM through _____ AM/PM on ___/___/___ for the sum of \$_____. (Date)

Payments to be made to "Jasper County Parks & Recreation" by two separate checks /money orders as follows: (Note - All fees and deposits are due 14 days after the date of application)

1. **\$100 damage / clean-up deposit** which will be returned upon closing or the next business day, provided that facility is left in as good a state of repair and condition as existed upon first occupancy with reasonable wear and tear, acts of providence and agreed changes excluded.

2. A \$_____ fee for the rental of the facility / park listed above. Note fees below:

- Sgt. Jasper Park (Activity Center) - \$100 (1 - 4 hours)
- Sgt. Jasper Park (Picnic Shelter) - \$50 (1 - 4 hours)
- Jasper County Community Centers - \$50 (1 - 4 hours)
- Jasper County Picnic Shelters - \$25 (1 - 4 hours)
- Jasper County Ball Fields - \$50 /Day
- Jasper County Basketball Courts - \$50 /Day

Additional Charges to be applied:

- \$10 each additional hour facility is used during normal operation hours (Including set-up/ clean-up)
- \$15 each hour facility is used that requires staff to be present after normal operating hours and / or holidays. This applies to all groups even if considered exempt of standard fees.
- Any fees incurred due to damages greater than the sum of the required security deposit.

II. Conditions and Stipulations

1. For and in consideration of the sum indicated above, the Lessor will provide the following facilities and services located at each facility where applicable.
 - Restrooms
 - Tables
 - Chairs
 - Cleaning supplies
2. Facilities rented will not be available to Lessee, or other persons or groups supporting this activity, except during the period specified above.
3. Vehicle parking will be permitted only in designated areas. Parking or movement on other areas without prior approval from Jasper County Parks & Recreation Staff is prohibited.
4. Privilege to erect advertising signs on building grounds prior to event date must be obtained by the department head.
5. When Lessee engages a caterer for food services, etc., the Lessee shall be responsible for removal and disposal of all trash, garbage, oyster shells etc., resulting from catering service.
6. When facilities are rented for high school functions or when a group is composed primarily of those under 18 years of age, lessee will provide a minimum of 1(one) parental chaperone or school official for every 10(ten) participants or a portion thereof.
7. Where facilities are being rented for public events i.e.- tournaments, concerts, etc., security officers may be required. This will be at the discretion of the Director of Jasper County Parks and Recreation. If security is required, there shall be a minimum of 1(one) security officer for every 50 participants / spectators. The Lessee will be responsible for obtaining security for the event.
8. All activities shall cease no later than 11pm. No persons will be allowed in the facility after midnight.
9. Facilities should be cleaned immediately following event, but not later than 10 AM the following day. Deposits will not be returned until cleaning is completed.
10. Any consumption, distribution, selling or possession of alcoholic beverages is strictly prohibited at all Parks and Recreation events and properties.
11. Any consumption, distribution, selling or possession of illegal drugs is strictly prohibited at all Parks and Recreation events and properties.
12. Firearms, knives or other weapons are not allowed at Parks and Recreation events and properties.

13. Lessee shall not damage, or allow to be damaged, said facilities or any fixture or personal property located therein and, in an event of damage, Lessee shall promptly restore facilities or property to its original state of repair or pay the Lessor for such damages.
14. Lessee shall indemnify and hold harmless the manager, Jasper County, South Carolina, the State of South Carolina, its officers, agents, volunteers and employees against any and all loss, damage, and/or liability that may be suffered, caused by, or arising out of, or in any way connected with occupation or use by the Lessee of Jasper County Parks and Recreation Department' Building or any part thereafter, or exercise of the rights and privileges herein granted.
15. Lessee understands and agrees that should the use of the building and its facilities by Jasper County Parks and Recreation Department become necessary due to natural disaster or emergency during the times mentioned in Section 1 above, the provisions of this contract shall become null and void at the discretion of the director of Jasper County Parks and Recreation or his designated representative, and any sums deposited shall be refunded to the Lessee.
16. The following is a list of agencies that are exempt from the standard fees that apply to each facility. Note – Damage / Clean-up deposits and additional charges will apply to all groups / agencies.
 - State / Local Government agencies
 - Schools
 - Community Boards
 - Non-profit Youth Organizations

Lessor: Jasper County Parks and Recreation
914 Grays Rd.
Ridgeland, SC 29936

Lessee: _____
(Print Name)

By: _____
(Jasper County Parks and Recreation)

By: _____
(Signature)

Date: _____

Date: _____